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## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
 UNITED STATES PATENT AND TRADEMARK OFFICE  
 WASHINGTON, D.C. 20231  
[www.uspto.gov](http://www.uspto.gov)

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/770,984	01/26/2001	Raymond Lee	5384/55102

CONFIRMATION NO. 7541

## FORMALITIES LETTER



OC000000005854330\*

PATULA & ASSOCIATES  
 14th Floor  
 116 South Michigan Avenue  
 Chicago, IL 60603

Date Mailed: 03/13/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 130.

The application is informal since it does not comply with the regulations for the reason(s) indicated below. Applicant is given TWO MONTHS from the date of this Notice within which to correct the informalities indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. ( 5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice MUST be returned with the reply.*



PATENT  
Attorney Docket No. 5384/55102

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant: Lee et al. )  
Ser. No.: 09/770,984 ) Art Unit: 2161  
Filed: January 26, 2001 )  
For: ADDRESS LEARNING SYSTEM )  
AND METHOD FOR USING SAME )

Box: Missing Parts  
Assistant Commissioner for  
Patents  
Washington, D.C. 20231

I hereby certify that this correspondence is  
being deposited with the United States Postal  
Service as first class mail, postage paid, in  
an envelope addressed to: Box Missing Parts,  
Assistant Commissioner for Patents,  
Washington, D.C. 20231 on 6-13-01.

*Charles T. Riggs Jr.* 6-13-01  
Charles T. Riggs, Jr. Reg. No. 37,430 Date

**RESPONSE TO NOTICE TO FILE MISSING PARTS OF APPLICATION**

Sir:

In response to the Notice to File Missing Parts of Nonprovisional Application dated March 13, 2001, please find enclosed the following:

1. A Declaration, Power of Attorney and Correspondence Address;
2. Substitute drawings in compliance with 37 CFR 1.84 (7 sheets);
3. A check in the amount of \$240.00 (in payment of a one month extension of time fee (\$110.00) and the \$130.00 surcharge fee for non-small entity); and
4. A copy of the Notice to File Missing Parts of Application.

The Commissioner is hereby authorized to charge any additional fees which may be required, including if necessary the above fees if the above referenced check is in the wrong amount, unsigned, postdated, or

otherwise improper or informal or missing, or credit any overpayment to  
Deposit Account No. 16-0657.

A Petition for a One Month Extension of Time is enclosed herewith.

A postcard is enclosed evidencing receipt of the same.

Respectfully submitted,

**PATULA & ASSOCIATES, P.C.**



Charles T. Riggs Jr.  
Reg. No. 37,430  
One of the Attorneys for Applicant

PATULA & ASSOCIATES, P.C.  
116 S. Michigan Ave., 14th Fl.  
Chicago, Illinois 60603  
(312) 201-8220

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